QSS Customer Education

Welcome to the Receiving Webinar

The **Receiving** webinar, sponsored by the QSSUG Purchasing, Stores and Fixed Assets (PSFA) Committee, gives an in-depth look at how to use Receiving to receipt goods and services with an optional integration with QSS/OASIS Fixed Assets.

When is it?

Thursday, **February 13, 2014** from **10:00 am** to **12 noon** (Pacific).

Who might be interested?

Purchasing Administrators and staff; Warehouse Administrators and staff; Business and Accounting Administrators and staff; Technical Support staff; other staff interested in learning more about Receiving.

Why attend?

The **Receiving** webinar covers:

- An overview of QSS/OASIS Receiving features
- Using Receiving to receipt goods and services
- Using Receiving to create skeleton Fixed Assets records
- Using the Receipts Report Writer to request Receiving reports
- Setting up security for Fixed Assets integration

What does it cost to attend this webinar?

- **Members** of the QSSUG PSFA Committee: no charge; **compliments** of the Committee.

- **Non-members** of the PSFA Committee: **$250** per registration must be **pre-paid**. Mail a check to the **QSS** San Carlos office **prior** to the webinar.

If you don't know if your organization is a member of the **PSFA Committee**, please contact your technology support staff, or contact a **PSFA Committee co-chair** (Linda Crawford, LCrawford@stancoe.org or Rose Garcia, rosegarcia@berkeley.net).